



# Become an OLLI Volunteer

Concord ♦ Conway ♦ Manchester ♦ Seacoast

**Please check the OLLI volunteer opportunities that interest you.**

- \_\_\_\_\_ **Class Monitor:** Act as assistant to the presenters, taking attendance, distributing handouts, helping set up equipment, etc. Training is provided. Enjoy becoming better acquainted with your fellow classmates and the presenter.
- \_\_\_\_\_ **Class Presenter:** Teach your passion! If you are interested in sharing your skills/knowledge/experience in a particular area, OLLI wants to hear from you.
- \_\_\_\_\_ **Curriculum Development:** Develop and evaluate courses, special events and interest groups. Identify and contact possible presenters. Gather information about member interests.
- \_\_\_\_\_ **Event Planning:** Coordinate and work at special events (Course Previews, OLLI Brown Bag University, social gatherings, etc.)
- \_\_\_\_\_ **Fund Development:** Fundraising from members, other individuals and from public and private organizations.
- \_\_\_\_\_ **Member Recruitment/Retention:** Contact inactive members via phone and/or email
- \_\_\_\_\_ **Newsletter:** Gather, write, and organize submissions for newsletter production.
- \_\_\_\_\_ **Office Support:** Perform administrative tasks, (e.g. mailings, filing, database entry, phone calls and registration).
- \_\_\_\_\_ **Publicity:** Work locally to increase awareness of OLLI by distributing catalogs, writing/placing articles in newsletters, newspapers, community bulletin boards and/or joining the Speaker's Bureau.
- \_\_\_\_\_ **Steering Committee:** Help develop policies and long range goals for OLLI as a multi-site organization.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

OLLI Site:  Concord  Conway  Manchester  Seacoast

Skills you bring to this volunteer experience \_\_\_\_\_

Occupation (current or past) \_\_\_\_\_

OLLI at GSC, 8 Old Suncook Road, Concord, NH 03301  
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